Join our fun and collaborative team at Sea to Ski!

Sea to Ski Property Management is the premier property management company in Park City, Utah. We specialize in private, non-rental vacation homes and management of homeowner associations. With 20 years of experience as one of Park City's best property management teams, we're committed to intentional growth, team development, and community building. This is a dynamic, fast paced and fun work environment.

As a Housekeeper with Sea to Ski Property Management, you'll play a key role in maintaining the beauty and cleanliness of properties in Park City and the surrounding area. Our clients trust us to care for their homes as if they were our own. We're looking for someone with strong attention to detail, a proactive mindset, and a passion for delivering exceptional service.

## **Essential Job Functions:**

- Perform high-quality, detailed cleaning of private residences.
- Prepare homes for owner arrivals, including making beds, laundering linens, restocking supplies, and staging as requested.
- Perform walk-throughs and quality checks to ensure homes meet Sea to Ski standards.
- Document completed tasks and any issues discovered using our mobile management system (FMX).
- Communicate and coordinate with Property Managers and other team members to ensure client expectations are exceeded.
- Maintain housekeeping supplies and notify management of restocking needs.
- Assist with seasonal home care duties, such as deep cleaning and organizing.

## **Qualifications:**

- Previous professional housekeeping or residential cleaning experience preferred (luxury home experience a plus).
- Strong attention to detail and commitment to high standards of cleanliness.
- Must be reliable, punctual, and able to work independently and as part of a team.

- Comfortable using a smartphone and mobile app to track and complete tasks.
- Valid driver's license and clean driving record required.
- Ability to lift up to 30 pounds and comfortably navigate stairs, snow, and uneven surfaces.
- Flexibility to work varied shifts and weekends as needed (30–40 hours/week average).

The perks include an employee wellness benefit for full time employees (ski pass, gym membership or spa treatments) and a competitive benefits package, including...

- Medical, Dental and Vision insurance available for FULL-TIME employees
- 401(k) retirement plan for all employees (eligible after 12 months of service)
- Full time hourly employees are generally eligible for accrued Paid Time Off (PTO).

We're looking for team members who are passionate about their work and the community around them, who make it their mission to ensure our clients receive the best possible service and who bring a sense of self and fun to all they do. Come join our team. Sea to Ski - We Treat Your Home Like Our Own

Sea to Ski Property Management is an equal opportunity employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability, protected veteran status or any other status protected by applicable law.